

Minutes of CPMT Meeting held on 8th January 2008

The IFAD India Country Programme Management Team meeting was held on 8th January, 2008 at the UN-WFP. Mr. Mattia Prayer Galletti chaired the meeting, which was attended by the INDIA ICP team in New Delhi and the Project Directors and representatives of projects under the Country Programme.

The following decisions were taken in the CPMT meeting:

1. Knowledge management effort in the Country Programme will be supported by all the projects through their contribution in providing information on project progress, news watch, and the knowledge sharing section.
2. Ownership of the IFAD in India website will be on the CPMT; and the regular updating of the website and content management would be done by the projects and the ICP.
3. Terms of Reference (ToR) for Joint Review Missions will be sent to the projects 4 weeks before the mission, and the project is to respond to the ToR within a week's time and provide the Implementation Support Specialist all the documents requested by him at least two weeks before the mission commences.
4. State Government Officials, and members from participating Financial Institutions would also become part of the mission team for field visits during the Joint Review Mission. DEA officials will be also invited to join the review mission team. IFAD would reimburse DSA and travel costs to the Govt. participants.
5. Implementation Support would be also provided by specialist service providers through Institutional Contract arrangements to provide support to projects on a cost and time-sharing basis.
6. Project Directors would organise a meeting where the content of the report particularly the areas where recommended actions are to be taken would be discussed and responsibilities would be delegated for action taking as soon as they receive the aid memoire and the review mission report.
7. One Implementation Support Mission would be conducted to a project to follow-up action taken 3 months after the completion of a Joint Review Mission.
8. AWPB of the IFAD ICP and that of the projects would cover all activities captured in the Country Action Plan developed in Bangkok.
9. Capacity building of the Projects besides other events would include Project-to-Project cross-visits, induction training of new Project Directors, introduction of

APMAS, refreshers training on RIMS and RO-AWPB. The study tours for project staff would be facilitated by the ICP.

10. The CPMT meeting would be held at least twice a year.

11. The next Portfolio Review Workshop will be held in Orissa during 2 or 3 week of April 2008 in Koraput.
